

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB3 6EA

t: 08450 450 500
f: 01954 713149
dx: 5848 Cambridge
minicom: 01480 376743
www.scambbs.gov.uk



14 June 2006

To: Members of the Employment Committee – Councillors RE Barrett, JD Batchelor, Mrs SJO Doggett, SM Edwards, Mrs SM Ellington, RM Matthews, RT Summerfield and Dr SEK van de Ven

Dear Councillor

You are invited to attend the next meeting of **EMPLOYMENT COMMITTEE**, which will be held in **COUNCIL CHAMBER** at South Cambridgeshire Hall on **THURSDAY, 22 JUNE 2006** at **1.50 p.m.**

Yours faithfully
GJ HARLOCK
Chief Executive

AGENDA

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1. DECLARATIONS OF INTEREST	
2. ELECTION OF CHAIRMAN	
3. APPOINTMENT OF VICE-CHAIRMAN	
4. MINUTES OF PREVIOUS MEETING To authorise the Chairman to sign the Minutes of the meeting held on 23 February 2006 as a correct record.	1 - 2

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SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

At a meeting of the Employment Committee held on
Thursday, 23 February 2006

PRESENT: Councillor Dr JA Heap – Chairman

Councillors: Mrs SJO Doggett SM Edwards
Mrs SA Hatton MP Howell
Mrs GJ Smith

and Councillor RT Summerfield, Resources and Staffing Portfolio Holder.

Councillor SGM Kindersley was in attendance, by invitation.

Apologies for absence were received from Councillor RE Barrett and Mrs VM Trueman.

1. DECLARATIONS OF INTEREST

None.

2. ELECTION OF CHAIRMAN

On the nomination of Councillor Dr JA Heap, seconded by Councillor Mrs SA Hatton, the Committee unanimously

AGREED that Councillor SM Edwards be elected Chairman of the Employment Committee.

Councillor Edwards paid tribute to Dr Heap and how much he had learned about employment issues under Dr Heap's Chairmanship.

3. APPOINTMENT OF VICE-CHAIRMAN

On the nomination of Councillor SM Edwards, seconded by Councillor Mrs SA Hatton, the Committee unanimously

AGREED that Councillor MP Howell be appointed Vice-Chairman of the Employment Committee.

4. MINUTES OF PREVIOUS MEETINGS

The Chairman was authorised to sign the minutes of the meetings held on 22 January 2004 and 4 March 2005 as correct records, subject to the amendment to the attendance on 4 March 2005: Councillor RT Summerfield attended as a Committee member, not by invitation.

The Meeting ended at 1.55 p.m.

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